

DD/S 68-3924

AUG 5 1968

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
General Counsel  
Inspector General

SUBJECT : Maintaining High Quality Level of Personnel

1. Attached is the paper prepared by the Director of Personnel as agreed following discussions in several of our meetings with the Executive Director-Comptroller. Also attached is a proposed Executive Director memorandum of transmittal to each Deputy. The Executive Director requested that the paper be sent to you for review prior to discussion at his 29 August meeting with us. He has not as yet read the paper.

2. We would appreciate any advance comments or suggestions you may have on the attachment prior to the 29 August session.

757 John W. Coffey

John W. Coffey  
Acting Deputy Director  
for Support

Att: Memo dtd 29 Jul 68 to ExDir-Comp  
fr D/Pers, same subject

cc: Director of Personnel

ADD/S:JWC:es (1 Aug 68)

Distribution:

Orig - DD/I w/cy of att (DD/S 68-3863)

1 - Ea other adse w/cy of att

1 - DD/S Chrono *rel*

1 - DD/S Subject w/cy of att (NOTE: proposed transmittal memo for Col. White's signature is DD/S 68-3864; Orig & all cys of this to be held in DD/S pending decision as to action to be taken.)

4245 68 - 3863

1 - ExDir-Comp

NOTE: During week of 26-30 August,  
(in ExDir-Comp's office) phoned

m and requested set of atts be sent to  
-Comp. Miriam sent a Xerox set.

Ellen/4 Sept 68

SECRET